



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

April 1, 2020

Trevor Jackman, Senior Director of Operations
Community Child Care Council of Santa Clara County
150 River Oaks Parkway
San Jose, CA 95134

Dear Mr. Jackman:

This letter is to follow-up with you on conversations that you recently had with California Department of Education (CDE) staff. In these conversations, you shared several concerns pertaining to the Community Child Care Council of Santa Clara County, Inc. (4Cs). I understand those concerns cover several areas including, but not limited to, poor or wrongful management practices by the Board of Directors and Management, including allegations of inappropriate treatment/discrimination/mistreatment of 4Cs staff, tapping "friends" to be Board members, and placing you, a Senior Director, on administrative leave. Other concerns you shared with staff pertain to allegations of financial noncompliance, and even fraudulent actions, including, but not limited to, charging inappropriate expenditures to a CDE contract, "hiding" or "laundering" CDE contract funds, and having insufficient funds available to cover contract costs associated with operating CDE contracts, including allowing employee health benefits to lapse.

To the extent that you have evidence and/or more specific information concerning the latter allegations which directly pertain to 4Cs obligations to adhere to its contract terms and appropriately and legally perform its required financial obligations, we would appreciate you sharing such evidence and/or information with the CDE. Given the recent circumstances created by COVID-19, CDE staff is not available to meet with you but could review any documentation you provide electronically or through some other means of delivery.

Trevor Jackman, Senior Director of Operations

April 1, 2020

Page 2

Please contact Lisa Velarde, Administrator, Field Services Office, Early Learning and Care Division at 916-324-6164 to determine what steps may be available to provide CDE with additional evidence and/or information.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Prophetor". The signature is stylized with a large initial "S" and a long horizontal stroke at the end.

Stephen Prophetor, Director
Early Learning and Care Division

LV:mx