

**From:** Erica Otiono [<mailto:EOtiono@cde.ca.gov>]

**Sent:** Thursday, March 30, 2017 3:28 PM

**To:** Alfredo Villasenor; Monica GrimesBurger

**Subject:** RE: CSPP contract

Thank you. The EESD will work with you accordingly for smooth transition. I will send you a response to your letter on Monday.

Yes, you will not receive a Termination Notice of Proposed Action.

**From:** Alfredo Villasenor [<mailto:FredV@4C.org>]

**Sent:** Thursday, March 30, 2017 3:22 PM

**To:** Erica Otiono <[EOtiono@cde.ca.gov](mailto:EOtiono@cde.ca.gov)>; Monica GrimesBurger <[MGrimesBurger@cde.ca.gov](mailto:MGrimesBurger@cde.ca.gov)>

**Subject:** RE: CSPP contract

Thank you for your follow up Ms. Otiono.

Since we were asked to relinquish immediately to avoid termination or any other action from your office, we stated, immediately, as directed.

However, in the interim we will be more than glad to continue the services until you secure a new contractor.

Also, in this manner parents and employees can be given a 30 day or more notice to allow the new contractor to process a smooth transition.

We will cooperate with you in any manner you wish is best for all parties.

The important matter for us is to maintain the agreement that we will not receive the termination notice in exchange of our relinquishment of the CSPP contract.

Please rest assure we are at your disposal to assist you in any way that best meets your process in this matter.

Thank you.

**Alfredo Villasenor**

Executive Director

4C Council

150 River Oaks Parkway

San Jose, Ca 95134

408-487-0747 x 201

**From:** Erica Otiono [<mailto:EOtiono@cde.ca.gov>]  
**Sent:** Thursday, March 30, 2017 1:39 PM  
**To:** Alfredo Villasenor; Monica GrimesBurger  
**Subject:** RE: CSPP contract  
**Importance:** High

Dear Mr. Villasenor,

Thank you for your letter. Although the EESD will send you a formal letter to request information that is typical in a contract relinquishment situation, I do have a quick question.

What do you mean by “**immediately**”?  
Have you informed your staff and family?

Your response will be helpful for the EESD to begin the transition process.

Thank you.

Erica

**From:** Alfredo Villasenor [<mailto:FredV@4C.org>]  
**Sent:** Thursday, March 30, 2017 1:04 PM  
**To:** Monica GrimesBurger <[MGrimesBurger@cde.ca.gov](mailto:MGrimesBurger@cde.ca.gov)>  
**Cc:** Erica Otiono <[EOtiono@cde.ca.gov](mailto:EOtiono@cde.ca.gov)>; Crystal Devlin <[CDevlin@cde.ca.gov](mailto:CDevlin@cde.ca.gov)>  
**Subject:** CSPP contract

Hello Monica.

Attached is the letter relinquishing the Community Child Care Council of Santa Clara County CSPP contract and the Board of Directors resolution.  
It was my full understanding and agreement, that our immediate relinquishment of the CSPP contract would stop any termination notice and all action from your office.

Please let me say again, I wish to thank you very much for your advice and guidance on this matter.

Sincerely,

Alfredo Villasenor  
Executive Director  
4C Council  
150 River Oaks Parkway  
San Jose, Ca 95134  
408-487-0747 x 201

