

**From:** teresa@teresaalvarado.com  
**Sent:** Sunday, April 10, 2016 11:01 AM  
**To:** Norma J. Camacho  
**Cc:** Chris Elias  
**Subject:** RE: FW: Miscalculation of Remaining hours  
**Attachments:** Final work hours memo.pdf

I located and have scanned the hard copy of the memo I provided to you. It is attached,. Chat when you return.

Thanks a bunch,  
Teresa

----- Original Message -----

Subject: RE: FW: Miscalculation of Remaining hours  
 From: [teresa@teresaalvarado.com](mailto:teresa@teresaalvarado.com)  
 Date: 4/10/16 10:34 am  
 To: "Norma J. Camacho" <[ncamacho@valleywater.org](mailto:ncamacho@valleywater.org)>  
 Cc: [celias@valleywater.org](mailto:celias@valleywater.org)

By the way, I am more than willing to do the hours on the 14th & 15th in the district offices, no problem. Staffing community events are always paid so I could either go do those (as I had suggested) or come in the office on those days. Whatever you prefer, thanks.

----- Original Message -----

Subject: RE: FW: Miscalculation of Remaining hours  
 From: [teresa@teresaalvarado.com](mailto:teresa@teresaalvarado.com)  
 Date: 4/10/16 10:29 am  
 To: "Norma J. Camacho" <[ncamacho@valleywater.org](mailto:ncamacho@valleywater.org)>  
 Cc: [celias@valleywater.org](mailto:celias@valleywater.org)

Yes, the hours are 29. I was on a train and typed that in incorrectly.

I had wanted to discuss this with you we met, but you had Meenakshi and Chris there and we started discussing Chris' new roe and the unit's staffing and assignments and I forgot. Then I sent you a note (I do not have access to work email anymore, for some reason, so I cannot locate) but I also made a hard copy and provided it in the card I gave to you.

The only thing I can do is work these hours, which I detailed in my note to you. They were meaningful assignments, which I could do offsite, so I am not sure why there is an obstacle for providing these services.

Teresa

----- Original Message -----

Subject: RE: FW: Miscalculation of Remaining hours  
 From: "Norma J. Camacho" <[ncamacho@valleywater.org](mailto:ncamacho@valleywater.org)>  
 Date: 4/8/16 5:22 pm  
 To: "Teresa" <[teresa@teresaalvarado.com](mailto:teresa@teresaalvarado.com)>

Teresa,

HR has indicated that you are 29 hours short in the amount of available leave you have left in your balance. Unfortunately, I'm going to be offsite all Monday morning and will be meeting with board members in the afternoon, so please send me an email letting me know how this shortfall will impact you. Also, the suggested work activities you provided in your note are currently being covered by staff. Thanks much.



NORMA J. CAMACHO  
 INTERIM CHIEF EXECUTIVE OFFICER  
 Office of the Chief Executive Officer  
 Santa Clara Valley Water District  
 (408) 630-2084  
[ncamacho@valleywater.org](mailto:ncamacho@valleywater.org)

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**From:** Teresa [<mailto:teresa@teresaalvarado.com>]

**Sent:** Friday, April 08, 2016 6:00 AM

**To:** Norma J. Camacho

**Subject:** Re: FW: Miscalculation of Remaining hours

I'm just getting this email. We calculated 19 hours and I documented as such in my note to you. I will call you Monday when I am back in town to coordinate further. Thanks very much

Sent from [Outlook Mobile](#)

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**From:** Norma J. Camacho <[ncamacho@valleywater.org](mailto:ncamacho@valleywater.org)>

**Sent:** Thursday, April 7, 2016 9:39 PM

**Subject:** FW: Miscalculation of Remaining hours

**To:** <[teresa@teresaalvarado.com](mailto:teresa@teresaalvarado.com)>

Teresa,

Since I have not heard from you, I have in the interim consulted with Chris. He has met with staff and has matters under control therefore it will not be necessary to come in on the 14th and 15th. I have also checked on the booths, and have been assured by staff that all setup, staffing and take down will be covered by district line staff. In light of this, I have made corrections on your time sheet to accurately reflect current work completed. Let me know tomorrow if this poses a problem.

NORMA J. CAMACHO  
 INTERIM CHIEF EXECUTIVE OFFICER  
 Office of the Chief Executive Officer  
 Santa Clara Valley Water District  
 (408) 630-2084  
[ncamacho@valleywater.org](mailto:ncamacho@valleywater.org)

-----Original Message-----

From: Norma J. Camacho

Sent: Monday, April 04, 2016 6:34 PM

To: [teresa@TeresaAlvarado.com](mailto:teresa@TeresaAlvarado.com)

Subject: Miscalculation of Remaining hours

Teresa,

I received your note and checked with HR to find out that in order to cover the period up to May 2nd with paid leave, you are short by 30 hours. I will need to better understand the impacts of this shortfall before any decision can be made on next steps. Let me know tomorrow if possible. Thanks much.

Sent from my iPad